

**SEATON PARISH COUNCIL MEETING**  
**6<sup>th</sup> APRIL 2017**  
**SEATON VILLAGE HALL 7.00PM**

Present:

Mr J Lang                      Chairman  
Mr R Clarke  
Mrs C Lammie  
Mr D Coop

In attendance:

Mr John Hill                  Clerk

**MINUTES**

**1. APOLOGIES:**

Mr N Greenfield

**2. DECLARATIONS OF INTEREST:**

Councillor Lang for item 9 Allotment issues. On a proposition by Councillor Clarke, seconded by Councillor Lammie and unanimously agreed, Councillor Lang was cleared to speak on Allotment issues in order to fully progress business thereon.

**3. MINUTES OF THE PREVIOUS MEETING:**

Councillor Lang proposed and Councillor Clarke seconded that the Minutes of the Meeting of 9th January 2017 should be signed as a correct record; all were in favour.

**4. MATTERS ARISING (NOT ON THE AGENDA):**

**Picnic Table:** The new table for the playing field has been installed by John Mayfield (Odd Jobs). Members commented on the good quality of the work and also noted that regular maintenance would be needed to preserve the unit.

**Web site training:** Councillor Greenfield had circulated a report on his UKLC web site training session.

**Defibrillator:** It was reported that the Defibrillator had been brought into use in the village recently.

**Moles:** Contractor Black Velvet reported that the Moles have been cleared from the Playing Field area.

**5. CHAIRMANSHIP OF THE PARISH COUNCIL:**

The Clerk had circulated a reminder of Seaton Parish Council's current Standing Order regarding automatic succession following the three-year tenure of a Chairman. If there is no proposition to modify the Standing Order, the current Vice Chairman Nic Greenfield will, if he agrees, automatically become the new Chairman at the end of Councillor Lang's term.

It was agreed that Councillor Lang will oversee the Annual Open Meeting which precedes the Annual Parish Council Meeting in May.

## **6. TRANSPARENCY CODE – APPLICATION FOR GRANT AID:**

LRALC is administrating grant aid to pay for setting up web sites, etc. as part of Transparency Code requirements. The Clerk was asked to process this when the next window opens on 19<sup>th</sup> April 2017.

## **7. FINANCIAL MATTERS:**

### **Accounts update:**

Petty Cash	£82.80 (- £10 for this meeting)
Current Account	
Nationwide	£1336.97 + interest
West Brom	
Deposit Account	£5548.02 + interest
Restricted Capital Account	£326.29 + interest

### **Payment:**

On a proposal by Councillor Lang, seconded by Councillor Coop and agreed by all, the following payments were approved:

LRALC Subscription for 2017/18	£123.42
2Commune Ltd Web site charges for 2017/18	£330.00
Knowhow 4-year Care Plan for SPC computer*	£131.00

\*After discussion, on a proposition by Councillor Clarke, seconded by Councillor Coop, all agreed to purchase a four-year protection plan to repair and maintain the Parish Council's computer.

### **Retrospective approval of Payments:**

On a proposal by Councillor Lang, seconded by Councillor Coop, Members unanimously approved, retrospectively, the following payments:

John Hill – Clerk's expenses 2016/17	£67.55
2Commune web site training course (Nic Greenfield)	£90.00
Black Velvet Mole Control	£165.00
Odd-Jobs (J Mayfield) installing new picnic table and Allotment gate	£392.00**

\*\*Members agreed that the West Brom Restricted Account should be used to part fund this item and closed in the process.

## **8. HIGHWAYS ISSUES:**

### **Speed awareness stickers:**

The availability of speed awareness stickers to place on rubbish bins has been advertised. These are quite expensive and there is no allowance in the budget. Therefore, members decided not to pursue this initiative.

**Footpaths:** On behalf of the Parish Council, Councillor Clarke had agreed a trial programme with the County Council Highways Department, of slurry treatment for the footpaths, commencing with 18-26 Main Street. He reported that the trial is progressing.

### **Traffic calming measures:**

Councillor Clarke has followed up this issue with Rob Baxter of the County Council Highways Department and a definitive plan for white lining, showing the areas affected, has been produced.

**Verges:** The issue of damaged verges, particularly at the Main Street/Church Lane junction area, has been raised by members of the public. Councillor Clarke agreed to install posts similar to those placed further down Church Lane.

#### **9. ALLOTMENTS:**

It had been agreed previously that Councillor Lang, who had declared an interest, should be allowed to speak on this item in order to progress matters.

**Allotment rent review:** Members reviewed the position. The question of at least recovering some of the extra cost of cutting the grass on the Allotment paths had been discussed at the previous meeting. Councillor Greenfield has devised a scheme based on a small extra rental charge for each plot pro rata. A draft was circulated for Members' approval. There is some question whether the small amount of money raised will be sufficient to offset a possible total cost of £216 - £288 for the season. This will be deferred to the next meeting when Councillor Greenfield will be present. Councillor Coop will discuss this with Councillor Greenfield.

**Application for Allotment:** Cathy Wootton has applied for an allotment. As there is no viable vacancy at present, Councillor Lang said that he may be prepared to give up one of his plots. He undertook to resolve the matter with the various parties involved.

#### **10. THOMPSON'S FIELD:**

##### **Inspection by ROSPA:**

The Parish Council has been notified that the annual inspection will be carried out in May. Councillor Lammie will give the equipment a spring clean and also look at prices for the additional bark that is required for the surface of the children's play area.

##### **Play area resurfacing:**

The resurfacing programme being carried out by Councillor's Coop and Lammie has continued. Councillor Lammie has attempted to reduce the slope (?). Councillor Coop will look at producing a barrier between the bark and the grass (?).

**Padlock for gate:** The Clerk reported that the grass cutting contractor had encountered a problem with the blue padlock for the playing field upper gate. Councillor Clarke agreed to check on this and rectify the problem.

#### **11. CORRESPONDENCE:**

The following items were tabled:

Citizen's Advice Bureau – circular & leaflets about a new wellness service;

LRALC – Service details and invoice for annual subscription;

Knowhow – computer care package.

#### **12. DATE OF THE NEXT MEETING:**

It was proposed to hold the next Parish meetings (Open & Annual Parish Council) on Monday 22nd May 2017 at 7.00pm in the village hall.

The meeting closed at 19.50 hrs.