

SEATON PARISH COUNCIL MEETING
13th APRIL 2016
SEATON VILLAGE HALL 7.00PM

Present:

Mr J Lang Chairman
Mr N Greenfield
Mr R Clarke
Mrs C Lammie
Mr D Coop

In attendance:

Mr John Hill Clerk
Four members of the public including the Chair and Secretary of Seaton Village Hall
Committee

MINUTES

1. APOLOGIES:

None

2. DECLARATIONS OF INTEREST:

Councillors Lang and Coop for Item 9 Allotments;
Councillor Clarke Item 6 Financial Matters Voucher;
Councillor Coop Items 10 & 11 involving the village hall.

3. MINUTES OF THE PREVIOUS MEETING:

Councillor Lang proposed and Councillor Greenfield seconded that the Minutes of the Meeting of 18th January 2016 should be signed as a correct record; all were in favour.

4. MATTERS ARISING (NOT ON THE AGENDA):

Rubbish bin on the playing field: The Clerk reported that Cory is prepared to empty the playing field bin on a weekly basis for £2.50 per visit.

The members thought that a less frequent schedule would be more realistic; the Clerk will investigate the possibilities.

Playing field licence agreement: Councillors Clarke and Lammie are working on this with Anna Horrell who is giving legal input. An updated Draft will be presented to the next meeting.

R Clarke fencing: Councillor Clarke left the room for this item.

Councillor Greenfield said that, following a meeting with Robin Clarke, it was now clear that his (Mr Clarke's) letter to the Parish Council was a reservation of his position with regard to the possibility of exercising the right to re-establish his land boundary to the original line. It was also clear, and agreed, that, should this ever occur, Mr Clarke would need to provide satisfactory evidence of the original boundary line.

Play area resurfacing:

The resurfacing programme being carried out by Councillor's Coop and Lammie continues. The area around the swings has been grassed and is cordoned off. The cordon can now be removed; further grassing will be carried out in the autumn.

5. TRANSPARENCY CODE – NEW COMPUTER EQUIPMENT:

The Clerk has sourced the new computer and scanner to be purchased with the transparency code grant of £425; it will be approximately £450. However, PC World will only accept a cash or credit card purchase. If VAT is to be reclaimed, it must be cash. Members agreed to this on a proposition by Councillor Lang, seconded by Councillor Coop.

6. FINANCIAL MATTERS:**Accounts update:**

Petty Cash	£38.53 (- £10 for this meeting)
Current Account	
Nationwide	£2729.73 + interest
West Brom	
Deposit Account	£5798.09 + interest
Restricted Capital Account	£326.29 + interest

Payments:

On a proposal by Councillor Lang, seconded by Councillor Coop and agreed by all, the following payments were approved:

HMRC – PAYE 4th quarter Tax £76.40

Leics & Rutland Playing Fields Ass'n annual subscription £30.00

Petty Cash top-up £70.00

Retrospective approval of Payments:

On a proposal by Councillor Lang, seconded by Councillor Greenfield, Members unanimously approved retrospectively the following payments:

R Clarke – Voucher for Thompson's Field hedge cutting £30.00

Bill Clark – Web Domain Name £37.16

Clerk's expenses 2015/16 £77.95

7. HIGHWAYS ISSUES:**Traffic calming measures:**

Members agreed to defer this item to the next meeting.

Damage to verges:

Councillor Lang updated the meeting on this issue raised by residents and said that there is no obvious solution to the problem.

Parking on pavements:

Councillor Clarke raised this issue particularly with regard to parking outside No. 4 Main Street. This is an Highways Department matter and all that the Parish Council could realistically do is report the obstruction to the Police if necessary.

8. PARISH WEB SITE – SERVICE PROVIDER:

From August 2016, Leicestershire County Council will no longer provide a support service for parish web sites, including Seaton. A Tender exercise has been carried out by LCC to nominate a successor service and 2Commune appointed. The Clerk has supplied Councillor Greenfield with the details of this provider and also an alternative - Parish Council Websites - for comparison purposes.

After discussion, Members agreed that 2Commune should be used if their service is appropriate; Councillor Greenfield will make contact to discuss Seaton Parish Council's requirements.

9. ALLOTMENTS – PATHS GRASS CUTTING:

It was agreed that Councillors Lang and Coop, who had previously declared an interest, should be allowed to speak on this item in order to progress matters.

As requested by Members, Cory has quoted for cutting the intermediate grass areas around and between the plots: £18/visit providing that this can coincide with grass cutting on the playing field. After discussion, it was agreed that, on a proposition by Councillor Clarke, seconded by Councillor Greenfield, this should go ahead immediately with half the cost being met in some way by the allotment holders.

10. DEFIBRILLATOR:

Members agreed that Councillor Coop, who had previously declared an interest in this item could speak on it in order to progress matters.

Councillor Greenfield outlined the options and costs for a defibrillator to be purchased and established in the village. In conjunction with the village hall members it was agreed that an EMAS 999 semi automatic defibrillator should be purchased which costs £999 (ex VAT) including heated box and training. Installation costs are not included. It is hoped that the village hall would absorb the power costs estimated to be about £20 pa. The fitting arrangements will be decided by the village hall committee.

Brian & Sally Kirby had organised a fund raising event which yielded £1000.40. This money was handed over to the Parish Council to pay for the defibrillator. Councillor Greenfield will begin the process of obtaining the equipment.

Insurance cover and the possible need for planning permission will be investigated.

11. VILLAGE HALL TRUSTEES:

Members agreed that Councillor Coop, who had previously declared an interest in this item could speak on it in order to progress matters.

The status of the Parish Council and its members as village hall trustees is in need of clarification. Councillor Clarke is working with Anna Horrell to transcribe the original Trust document and this should be completed soon.

The question can then be resolved of the responsibilities and liabilities of the Parish Council, its Chairman and nominees and whether these are *intra vires* with regard to its status as a public body.

The members of the village hall committee stressed that, whatever the outcome, they must adhere to the requirements of the Charity Commission.

12. LEICESTERSHIRE & RUTLAND PLAYING FIELDS ASSOCIATION:

Members agreed on a proposition by Councillor Clarke, seconded by Councillor Lang, that Seaton Parish Council should continue its membership of this association at the new annual fee of £30.

13. CORRESPONDENCE:

The following items were tabled:

RCC –Temporary road closure 13/05/16;

PC Forum agenda 18/04/16;

Rutland cycling & walking festival;

Came & Co spring newsletter;

LRALC membership letter;

Phillipa Hopcroft – notification of the Flying Scotsman crossing the viaduct 8.30-9am on 4th & 25th June 2016. Councillor Clarke is working on this to arrange parking, etc.

14. DATE OF THE NEXT MEETING:

It was proposed to hold the Annual Parish Open Meeting and Annual Parish Council Meeting on Wednesday 25th May 2016 at 7.00pm in the village hall.

The meeting closed at 21.50 hrs.