

To all members of the Council

# *Seaton Parish Council*

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There will be a meeting of Seaton Parish Council on Wednesday 8th January 2020 at 7.00pm in the Village Hall for the transaction of the following business:

## AGENDA

1. To accept apologies for absence
2. Declaration of interest in items on the agenda
3. Minutes of the previous meeting
4. Matters arising from the Minutes (not on the agenda – for information only)
5. Thompson's Field: Play Area surfacing, refurbishment and development/ Use of donated funds for Children's Play Area/ Grass cutting contract for 2020
6. Financial Matters:
  - Allotment Rent review 2020**
  - Payments:** Clerk's Salary (Half Year)  
HMRC PAYE 4<sup>th</sup> Quarter Tax
  - Retrospective payments:**
    - Robin Clarke – Tyler's hedge cutting services
    - Biffa - Grass cutting
  - Accounts Balances**
  - Budget & Precept for 2020/21**
  - Audit arrangements**
  - Bank signatories/New banking arrangements**
7. Defibrillator training expenses
8. Seaton Community Heroes Award expenses
9. Risk management assessment (annual review)
10. Highways issues: Parking adjacent to George & Dragon/traffic speed through Seaton
11. Allotments – including Risk Assessment annual review
12. GDPR (General Data Protection Regulations):
13. VE Day Beacon & Fireworks
14. New policies for adoption – Safeguarding/Accessibility/Equality/Equal Opportunities
15. Correspondence
16. Date of next meeting