

To all Members of the Parish Council:

**There will be a meeting of Seaton Parish Council on Monday 14th October 2019 at 7.00pm in the Village Hall for the transaction of the following business:**

## **AGENDA**

1. To accept apologies for absence
2. Declaration of interest in items on the agenda
3. Minutes of the previous meeting
4. Matters arising from the Minutes (not on the agenda – for information only)
5. Financial Matters – Accounts update
  - Change of signatories
  - Retrospective approval of invoices:
    - Robin Clarke - Voucher – audit services
    - 2 Commune – Web site support & Licence
    - Playsafety – Play Area inspection
    - Biffa – grass cutting
    - Information Commissioner – annual registration fee
    - HMRC – 2<sup>nd</sup> quarter PAYE tax
    - RCC – Election costs
  - New Invoice:
    - HMRC – 3<sup>rd</sup> quarter PAYE tax
6. GDPR: Update
7. Thompson's Field – Play area surface/painting, repairing and updating play equipment/fund raising and use of donated funds
8. Highways issues – Roadside hedge trimming/verges/drains/parking outside the George & Dragon
9. Power to ex 'phone kiosk
10. Tree Risk Management
11. Defibrillator and CPR refresher course
12. Local Award – events
13. Tryon Trust – community support
14. Allotments
15. Cover for Clerk's absence November to December
16. Correspondence
17. Date of next meeting

John A Hill  
Clerk to the Council Tel: 01536 770463